

Instructional Leadership Class AA Admission Criteria:

_____ Candidate must hold a valid Class A Professional Educator Certificate in Instructional Leadership or one of the other Class A leadership certificate designations [Instructional Leader, Principal, Superintendent, Superintendent-Principal, Educational Administrator, Supervisor (any subject and/or grade level), Administrator of Career and Technical Education).

Candidates must meet one of the following criteria:

_____ Option 1: Candidate must hold a valid Class A Professional Educator Certificate in Instructional Leadership or a valid Class A Professional Leadership Certificate earned after completing a redesigned program at an Alabama university. (Attach documentation)

_____ Option 2: Candidate must be currently serving as a superintendent, assistant or associate superintendent, assistant to the superintendent, principal, assistant principal, supervisor (any subject and/or grade level), administrator of career and technical education, coordinator, or evaluator. (Attach documentation)

_____ Option 3: Candidate must document three years of employment in an instructional leadership position for which one of the certificates in Rule 290-3-3-.53.01(2)(b) is proper certification according to the current edition of the *Subject and Personnel Codes* of the Alabama State Department of Education. (Attach documentation)

_____ Option 4: Candidate must demonstrate each of the abilities in the Class A Instructional Leadership standards prior to admission to the Class AA Instructional Leadership program or prior to completion of the Class AA Instructional Leadership program. (Attach documentation- LEAD 7952)

If Option 2, 3 or 4 is utilized for admission consideration candidate must submit a portfolio. Portfolio requirements are attached.

Additional Admission Requirements:

_____ Minimum 3.25 GPA from Master's degree.

_____ Official MAT or GRE score that is no more than 5 years old and sent to AUM from the testing service.

_____ Form EXP showing 3 years of full-time acceptable educational experience at the P-12 level with 1 full year of full-time P-12 teaching experience.

Class AA Instructional Leadership Portfolio

Applicants who completed a Class A program other than one approved by the State Board of Education on or after September 8, 2005, must submit a portfolio which includes:

- _____ Current contact information, including phone number(s).
- _____ Three (3) letters of recommendation (one must be from a principal or immediate supervisor). These letters must be printed on letterhead.
- _____ Most recent performance appraisal (EDUCATE Alabama).
- _____ Evidence of ability to lead student achievement.
- _____ Documented evidence of leadership and management potential.
- _____ Articulated reasons for pursuing the Class A certificate in Instructional Leadership.