

JACKSON COUNTY BOARD OF EDUCATION

P.O. BOX 490
SCOTTSBORO, AL 35768
PHONE (256) 259-9500

TEACHER

TEACHER AT BRIDGEPORT ELEMENTARY SCHOOL (see job description below)

MINIMUM QUALIFICATIONS: B.S. Degree with proper State of Alabama Certification and/or endorsement. Must meet requirements of Alabama Highly Qualified criteria in subject area teaching

SALARY SCHEDULE: Teacher Salary Schedule, based on certificate and experience

All applications should be submitted online through the Teach in Alabama website.

Beginning Posting date: JULY 3, 2018
Ending Posting date: JULY 10, 2018

JOB DESCRIPTION:

1. Establish objectives and plan learning experiences based on individual and class needs.
2. Implement activities using a variety of techniques that utilize instructional time to meet objectives.
3. Establish and maintain standards of student behavior to achieve an atmosphere conducive to learning.
4. Exhibit positive human-relations skills.
5. Evaluate the educational program and/or student progress.
6. Communicate with parents/guardians, colleagues, and community groups.
7. Demonstrate proficiency in written and oral communications.
8. Maintain and submit required records and reports.
9. Adhere to school systems rules, administrative procedures, local board policy, and federal, state, and local rules and regulations.
10. Plan and accomplish personal professional growth and demonstrate professional ethics and leadership.
11. Any and other duties assigned by the Superintendent or his/her designee.

COUNTY-WIDE INDIAN EDUCATION INSTRUCTIONAL AIDE

COUNTY-WIDE INDIAN EDUCATION INSTRUCTIONAL AIDE (see job description below)

MINIMUM QUALIFICATIONS: Associate Degree or two years study at an institution of higher learning

EXPERIENCE: Substitute teacher or other instructional experience preferred

SALARY SCHEDULE: As per the Jackson County Board of Education Salary Schedule

CONTRACT: 9 months

IMMEDIATE SUPERVISOR: Principal

SECONDARY SUPERVISOR: Federal Programs Supervisor

Beginning Posting date: JULY 3, 2017

Ending Posting date: JULY 10, 2018

Essential Functions:

1. Attend inservice training programs for providing academic assistance.
2. Work closely with school administrators and regular education teachers in scheduling classes and providing remedial and advanced student assistance.
3. Prepare supplementary materials for regular education instructional units.
4. Maintain enrollment and attendance records.
5. Furnish Federal Programs Supervisor with teacher schedule and class rolls which include pre/post test results.
6. Assist with Program Needs Assessment.
7. Receive and utilize all program equipment and instructional materials.
8. Complete end of year evaluation and furnish document to Federal Programs Supervisor.
9. Any and other essential functions assigned by the Superintendent or his/her designee.

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TEACHER POSTING
Middle School Math, Science, and Physical Education

TEACHER AT FLAT ROCK SCHOOL (see job description below)

MINIMUM QUALIFICATIONS: B.S. Degree with proper State of Alabama Certification and/or endorsement. Must meet requirements of Alabama Highly Qualified criteria in subject area teaching

SALARY SCHEDULE: Teacher Salary Schedule, based on certificate and experience

All applications should be submitted online through the Teach in Alabama website.

Beginning Posting date: JULY 3, 2018
Ending Posting date: JULY 10, 2018

JOB DESCRIPTION:

1. Establish objectives and plan learning experiences based on individual and class needs.
2. Implement activities using a variety of techniques that utilize instructional time to meet objectives.
3. Establish and maintain standards of student behavior to achieve an atmosphere conducive to learning.
4. Exhibit positive human-relations skills.
5. Evaluate the educational program and/or student progress.
6. Communicate with parents/guardians, colleagues, and community groups.
7. Demonstrate proficiency in written and oral communications.
8. Maintain and submit required records and reports.
9. Adhere to school systems rules, administrative procedures, local board policy, and federal, state, and local rules and regulations.
10. Plan and accomplish personal professional growth and demonstrate professional ethics and leadership.
11. Any and other duties assigned by the Superintendent or his/her designee.

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TEACHER POSTING

50% SPECIAL EDUCATION TEACHER AT FLAT ROCK SCHOOL (see job description below)

MINIMUM QUALIFICATIONS: B.S. Degree with proper State of Alabama Certification and/or endorsement. Must meet requirements of Alabama Highly Qualified criteria in subject area teaching

SALARY SCHEDULE: Teacher Salary Schedule, based on certificate and experience

All applications should be submitted online through the Teach in Alabama website.

Beginning Posting date: JULY 3, 2018

Ending Posting date: JULY 10, 2018

Essential Functions:

1. Complete first of year enrollment forms and class schedules and submit copies to the Special Education Services Secretary by designated date.
2. Review each student's IEP to insure all forms are complete and become familiar with goals and objectives to develop daily lesson plans.
3. Keep fair sample of student's work in folders.
4. Turn in weekly lesson plans to the principal. Send copies to the Special Education Supervisor upon request.
5. Attend MEDC meetings to determine eligibility on students.
6. Complete end of year evaluations on special education students and develop an IEP for the upcoming year.
7. Conduct end of year IEP meetings on special education students and invite the parents to attend for additional input. Use the "Request to Attend IEP Meeting" form and attach to the IEP. Make sure a LEA representative is present for all IEP meetings. If one is not present, it is not an IEP meeting.
8. Deliver a copy of the IEP and request form to the central office by designated date.
9. Review and update IEP's throughout the year.
10. Maintain an attendance record of special education students and those who receive inclusive services.
11. Monitor students who receive inclusive services and work with regular teachers in making appropriate modifications.
12. Teach the students on their level. Special Education is not everyone in the same book on the same page. That is why the students had problems in the regular class.

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13. Design skills or tasks that include pre-vocational and/or vocational training.
14. Collaborate with regular teachers, Occupational Therapists, Physical Therapist, etc. when necessary.
15. Attend system-wide in-service training programs and Special Education meetings.
16. Deliver the school's special education file on all students who transfer or drop out of school to the Special Education Services Secretary.
17. Maintain confidentiality of all special education records
18. Any and other essential functions as assigned by the Superintendent or his/her designee.

Teacher

Teacher Certification To Be Determined

TEACHER AT NORTH JACKSON HIGH SCHOOL (See job description below)

MINIMUM QUALIFICATIONS: B. S. Degree with proper State of Alabama Certification and/or endorsement

EXPERIENCE: Previous experience preferred

SALARY: As per the Jackson County Board of Education Salary Schedule

CONTRACT TERM: 9 Months

IMMEDIATE SUPERVISOR: Principal

SECONDARY SUPERVISOR: Assistant Principal (where applicable)

All applications should be submitted online through the Teach in Alabama website

Beginning Posting date: JULY 3, 2018

Ending Posting date: JULY 10, 2018

TEACHER Essential Functions:

1. Establish objectives and plan learning experiences based on individual and class needs.
2. Implement activities using a variety of techniques that utilize instructional time to meet objectives.
3. Establish and maintain standards of student behavior to achieve an atmosphere conducive to learning.
4. Exhibit positive human-relations skills.
5. Evaluate the educational program and/or student progress.
6. Communicate with parents/guardians, colleagues, and community groups.
7. Demonstrate proficiency in written and oral communications.
8. Maintain and submit required records and reports.
9. Adhere to school systems rules, administrative procedures, local board policy, and federal, state, and local rules and regulations.
10. Plan and accomplish personal professional growth and demonstrate professional ethics and leadership.
11. Any and other duties assigned by the Superintendent or his/her designee.

COACH Essential Functions:

1. Perform all responsibilities pertaining to the normal and effective operation of the athletic program for which the coaching assignment is made.
2. Take responsibility for upkeep of facilities related to his/her athletic program.
3. Responsible for supervision of athletes during games and other school-related activities involving athletes.
4. Assist athletic director with scheduling and contracts.
5. Assign duties to assistant coaches.
6. Exhibit positive human-relations skills.
7. Any and other essential functions assigned by the Superintendent or his/her designee.